Sage 300
Database Conversion Checklist

Date: **Completed by:**

If you have databases in Pervasive or Oracle format, convert them to Microsoft SQL Server format by completing the steps listed below in the order given.

Back Up Your Data

☐ Identify all system and company databases that you have in Pervasive or Oracle format.

☐ Use your database management software to back up all your databases.

☐ Use the Sage 300 Database Dump utility (DBDUMP) to extract data for all your databases. For more information, see the Sage 300 System Manager help.

> **Important:** DBDUMP does not extract data for Ops Inquiry or Sales Analysis. For information about converting data for these programs, contact your business partner or see the Ops Inquiry and Sales Analysis Database Conversion Guide:
>
> https://support.na.sage.com/selfservice/viewdocument.do?externalId=66556

Install Microsoft SQL Server and Create Databases

For detailed instructions, see your Microsoft SQL Server documentation.

☐ Install Microsoft SQL Server, including Microsoft SQL Server Management Studio.

For information about supported versions of Microsoft SQL Server, and settings to specify during installation, see the *Compatibility Guide:*

https://support.na.sage.com/selfservice/viewdocument.do?externalId=26777

☐ Using Microsoft SQL Server Management Studio, create a new SQL database for each Pervasive or Oracle database you are converting.

Install Sage 300 and Set Up Databases

For detailed instructions, see the *Sage 300 Installation and Administration Guide* and the Sage 300 System Manager help.

☐ Install Sage 300.

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☐ In the Sage 300 Database Setup utility, perform the following tasks:

1. Delete all existing database entries for your Pervasive or Oracle databases.

2. Create a new database entry for each of your databases.

☐ Use the Sage 300 Database Load utility (DBLOAD) to load your data into your new SQL databases

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